



Dear Prospective TESOL Certificate Participant,

Thank you for your interest in the School for International Training TESOL Certificate programs we will be offering at our school in Northampton. The enclosed 'Fact Sheet' outlines the focus of these certificate programs and details the type of instruction provided. These courses in Teaching English to Speakers of Other Languages are 130-hour accredited programs developed with World Learning's School for International Training in Brattleboro, Vermont.

Former participants have said the following about our TESOL Certificate programs:

- *"I learn by doing, so this was the program for me."*
- *"These five weeks not only gave me enough input, materials, suggestions in all areas taught (teaching, speaking, listening, reading, writing, culture, etc.) to make me confident that I can actually teach ESL students, but also made me want to teach."*
- *"I've taught (social science) for twenty years and came away with fresh ideas and techniques to use in an ESL classroom. The teachers were tops, the curriculum complete and well organized."*
- *"Be prepared to live, breathe and eat TESOL for 4 weeks."*

As these participants have stated, the intensive program is designed to offer the skills essential for teaching English to students of other languages. It concentrates on both class instruction and practice teaching with current ESOL students.

There is a limit of twelve participants; therefore, interested candidates should return the enclosed application form as soon as possible with the application fee and tuition deposit (see enclosed payment information sheet). We want to make sure that this program will fit your needs. In addition to filling out the application, we ask that you also schedule an interview (this can be done over the phone) to discuss the reflective questions found on page five in this packet. We cannot accept you into our program until you have sent in your application and have had your interview.

For any further information, please contact me at (413) 586-7569x107 or e-mail: karine@ili.edu.

I look forward to hearing from you.

Sincerely,

Karine Roesch
TESOL Training Program Coordinator
(413) 586-7569 ext. 107
karine@ili.edu

World Learning's School for International Training TESOL Certificate Program Application

Personal Data

Name _____
(as you wish it to appear on your certificate)

Current address _____

Permanent address _____

Telephone (home) _____ (work) _____

E-mail: _____ Fax: _____

Occupation _____ Citizenship _____ Gender **M / F**

Native language _____ Date of Birth _____

Dates of course you wish to attend: _____

Do you want to receive graduate credit for this course? Yes _____ No _____

Do you need housing? Yes _____ No _____

Educational Background

School Attended	Dates	Degree/Diploma
_____	_____	_____
_____	_____	_____
_____	_____	_____

Language Learning Experience

Do you have experience learning other languages? Yes _____ No _____

If yes, which languages and for how long?

Teaching Experience

Do you have any teaching experience? Yes _____ No _____

If yes, what have you taught, to whom and for how long?

To Share

Please check one:

The SIT TESOL Certificate program has ___ / does not have ___ permission to print my permanent address and phone number in the program binder to share with other program participants.

Please write a brief 'bio-blurb' about yourself to be included in the program binder.

Other Information

Why do you want to take the SIT/ILI TESOL Certificate course? _____

What do you plan to do with your certificate, if awarded? _____

How did you hear about the SIT TESOL Certificate course? _____

Application Essay Question

Please write a 400-500-word essay on the following topic and send it in with your application.

John McClelland, Harvard Psychologist, has stated that the three ingredients to successful learning are: wanting to learn, knowing how to learn, and having a chance to learn. Discuss this in an essay using personal examples from your own learning (not limited to language learning).

Please return your non-refundable \$300 registration fee to:

Karine Roesch
International Language Institute of Massachusetts
17-25 New South Street Northampton, MA 01060

Payment Information

Tuition	\$2200
Registration Fee	\$ 300
Housing search fee (\$100) and housing for 4-weeks (optional)	\$ 600
Total	\$2500 or \$3100 (with housing)

A deposit of \$300 (\$400 with housing) is due with your application. The balance is due two week before beginning of the course.

Tuition for the SIT TESOL Certificate is \$2200. **A \$300 nonrefundable deposit is required to hold your space. If you need housing the non-refundable deposit is \$400.** Please submit this deposit with your application form.

All fees can be paid by check or credit card. Make checks payable to ILLI. The credit card charge authorization form below can be used to pay the application fee and deposit (VISA, Master Card, American Express, Discover and Diner's Club, by phone or fax). The tuition balance is due one week before the program begins.

Information for bank wire transfer of funds:

Florence Savings Bank	Account # 1980768297
85 Main Street	Routing # 211871688
Florence, Massachusetts 01062	

Housing

ILLI can arrange accommodations for you in the Northampton area. The cost is \$125 per week for a room with kitchen privileges. If you need housing, please fill out the Housing Application and send it in with your application.

Credit Card Charge Authorization:

Type of Card _____

Card Number _____

Expiration Date _____

Three-digit security code (found on back of card) _____

Name on Card _____

Signature of Cardholder _____

Reflective Questions for Interview

The purpose of the interview is to make sure that prospective participants in the program are clear with the requirements of the course and to make sure that this course is appropriate for the participant.

Please take some time to reflect on the following questions that will be addressed during your interview.

1. What do you know about the SIT TESOL Certificate Course? What are your goals for your learning during this course? (please make them specific, measurable and attainable)
2. Think of yourself as a learner. What factors contribute to your success? What factors make you less successful? Do you have a preferred way of learning things? What helps you learn most effectively, for ex. – having someone tell you how to do something; watching someone do it and then trying it yourself; reading about it, etc....
3. The SIT TESOL Certificate course requires you to participate in a lot of group work, from the workshop sessions, to planning lessons, and to teaching your students. Consider how you work within a group framework. What have some of your past group experiences been like? What made the positive experiences successful, and what made the challenging experiences difficult?
4. The SIT TESOL Certificate course is extremely intensive and rigorous. The days are very long, there are reading and written assignments that you are required to do outside of class, and you will find you have little, if any, free time. Think about how you function when you feel pressured or stressed. How do you react? What are your most effective methods of dealing with stress? What specific strategies do you have to help yourself if you begin to feel pressured, stress, or overwhelmed?
5. What do you think your strengths as a teacher might be?
6. What do you think might be a challenge for you as a teacher?
7. Have you ever studied grammar either in English or while studying another language? Can you describe parts of speech and their function in a sentence?

Refund Policy

If a participant decides not to attend a course to which s/he has been accepted, s/he may apply the \$300 non-refundable deposit to another course within 6 months. If the candidate is not accepted or the course is cancelled due to low enrollment, the \$300 deposit will be returned (along with the \$100 housing search fee, if applicable). If a participant withdraws in the first two days of the program, s/he can receive half of the tuition payment back, minus the non-refundable deposit. Non-native speakers who decide to withdraw from the course in the first two days due to language difficulties will also receive half their tuition back minus the non-refundable deposit. There will be no tuition refunded after the first two full days of the course.

If a participant must withdraw mid-course for serious medical reasons or because of a family emergency, and can provide a doctor's certificate confirming the situation, s/he can re-enroll within 6 months without payment of further fees. There will be no refund.

Obtaining the SIT TESOL Certificate

Acceptance into the course is not a guarantee that a participant will receive the certificate. If a participant has not successfully completed or mastered any segment of the course, or has not completed the written work satisfactorily, the participant will not be awarded the certificate, but rather will be awarded a letter of learning instead. If trainers decide that a non-native English speaker's English skills are inadequate to teach advanced level students, the participant will not be awarded the course certificate, but rather will be awarded a letter of learning instead.